

# Guide for creating a Single State Resale Certificate



In this example, it is shown how to create a Resale Certificate for California, using a California Sales Tax ID number.

This is a representative example, each state Resale Certificate form may differ slightly.

# Exemption Certificate Wizard



Select the jurisdiction(s) for the exemption \*

Select All

Clear All

## United States

- Alabama
- Alaska
- Arizona
- Arkansas
- California
- Colorado
- Connecticut
- District of Columbia
- Florida
- Georgia
- Hawaii
- Idaho
- Illinois
- Indiana
- Iowa
- Kansas
- Kentucky

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# Exemption Certificate Wizard



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You are creating a certificate for California.

**Select a reason for the exemption \***

Resale

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**Are you an auto body repair business?**

Yes

No

---


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# Exemption Certificate Wizard



The following forms have been identified.

Jurisdictions	Form	Action
California	General - Resale Certificate	 <div data-bbox="912 322 1093 412"><span data-bbox="924 334 1045 358">✓ Create</span> <span data-bbox="955 370 1049 394">Upload</span></div>

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**Provide a valid sales tax license/permit number \***



000-000000

**Provide a description of the property or services sold by purchaser \***

Clothing, T-shirts, mugs, stickers, posters, bags and hats

**Select/describe the items that qualify for exemption \***

Print on demand clothing, accessories and home&living items

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# Buyer Information



## Company Name \*

Your Registered Company Name



## Street Address \*

0000 Broadway

## City \*

Oakland

## State \*

California



## Postal Code \*

00000

## Country \*

United States

Your business name and address must match your registered business name and address on your business registration license.

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# Upload Additional Documentation



## General - Resale Certificate (California)

Seller\_Permit\_CA.pdf has been selected for Upload. ✓

 Remove

Drop a file or click to select a file to upload

Please submit your business registration license if you are using a DBA (Doing Business As) name.

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## Signature Information



### Name \*

John Doe



### Title \*

Owner

### Effective Date \*



09/17/2020

### Signature \*

*J. Doe*

Clear

Upload

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Preview Form

Submit

# Form(s) Complete



Form(s)	Jurisdiction	Exemption ID
<a href="#">General - Resale Certificate</a> ✓ ADDITIONAL DOCUMENTS - <a href="#">Seller Permit CA.pdf</a> ✓	California	162703

Done